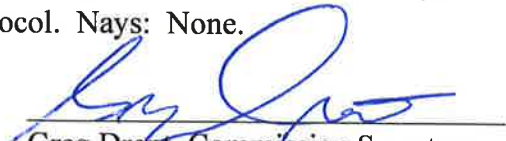


MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
February 5, 2024
Regular Meeting

1. Call to Order. President Krieg called the February 5, 2024 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Krieg, Vice President Letourneau, Commissioner DuLaney, Commissioner Fox, and Commissioner Mocol were present.
2. Consent Agenda. Commissioner Mocol moved approval of the consent agenda: (a) Approval of January 8, 2024 minutes; (b) Approval of February 5, 2024 agenda; (c) February 5, 2024 Warrant List; (d) MMPA January 2024 Meeting Updates; (e) Supplemental PFAS Sampling Schedule; (f) PFAS Results – Advisory; and (g) Vehicle Equipment Purchases. Commissioner Fox seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.
3. Public Comment Period. No public comments were offered.
4. Liaison Report. Commissioner DuLaney noted a recent article in the St. Paul Business Journal concerning property in Shakopee.
5. Water Report. Lon Schemel, Water Superintendent, reported that rehabilitation of Well 11 has been completed. He noted that Wells 6 and 16 are scheduled to be redone this year, as part of the ten-year master schedule.
6. Res# 2024-06 Resolution Amending Resolution #2022-17 and adjusting the Amount of the Trunk Water Charge, approving of its collection and authorizing Water Service to certain properties described as: Whispering Water 2nd Addition. Joseph Adams, Planning and Engineering Director, explained that this resolution contains updated costs, as construction was not started in 2022 when the Commission adopted the initial resolution. Commissioner Mocol moved approval of Res# 2024-06, Resolution Amending Resolution #2022-17, as presented. Commissioner Fox seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.
7. Electric Report. Brad Carlson, Electric Superintendent, reported four outages since the last Commission meeting, including one large outage involving Circuit 71 and affecting 1,400 customer for 93 minutes, two small animal-related outages, and a blink at the Blue Lake Substation. He noted that Jack Schnitz successfully completed SPU's Apprentice Program. Mr. Carlson also reported that contractors will be working at the West Shakopee Substation and hope to energize it early next week.

8. Marketing/Key Accounts Report. Sharon Walsh, Director of Key Accounts/Marketing/Special Projects, provided an update on the Clean Energy Choice program. She also noted that SPU recently hosted a Boy Scout troop.
9. AMI – Access to SPU-Owned Equipment. Ms. Walsh explained SPU’s current policies requiring access to SPU equipment and the broader question of how to enforce these provisions, if necessary. The Commission discussed options, and directed staff to prepare a policy that includes a fee component as well as a disconnect option for continuing issues.
10. 2022 Conservation Results. Ms. Walsh presented the 2022 conservation results, noting that SPU exceeded the required 1.5% conservation spending at 1.65%. She reported that SPU achieved 7.3 million kWh savings, increased grants for low-income customers, and issued \$25,000 in solar rebates.
11. December 2023 Preliminary Financials. Kelley Willemssen, Director of Finance Administration, presented the preliminary financials for December 2023. She noted that the SPU audit is scheduled for the week of March 11th.
12. 2024 Goals. Greg Drent, General Manager, presented the proposed SPU goals for 2024. He highlighted the AMI system as a focus for 2024. President Krieg proposed adding a policy concerning back flow prevention. Commissioner Fox moved approval of the 2024 Goals, with the addition of the back flow prevention policy. Vice President Letourneau seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.
13. Organizational Update Version 12. Mr. Drent presented the proposed update to SPU’s Organizational Chart, with a title change of the Engineering Technician position to Engineering Project Coordinator, and the addition of one position, Project Accountant / Accountant, in the Finance Department. Commissioner Fox moved approval of the revised Organizational Chart as presented. Commissioner DuLaney seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.
14. General Manager Report. Mr. Drent presented updated drawings for the layout of the Commission meeting room. He also provided an update on pending projects.
15. Future Agenda Items. Vice President Letourneau asked about a potential policy update from MMUA on topics affecting municipal utilities.
16. Adjourn. Motion by Commissioner Fox, seconded by Commissioner DuLaney, to adjourn. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.


Greg Drent, Commission Secretary