

AGENDA
SHAKOPEE PUBLIC UTILITIES COMMISSION
REGULAR MEETING
May 6, 2024
at 5:00 PM

1. **Call to Order** at 5:00pm in the SPU Service Center, 255 Sarazin Street
 - 1a) Roll Call
2. **Communications**
3. **Consent Agenda**
 - C=> 3a) Approval of April 1, 2024 Minutes (GD)
 - C=> 3b) Approval of May 6, 2024 Agenda (JK)
 - C=> 3c) May 6, 2024 Warrant List (KW)
 - C=> 3d) Monthly Dashboard for March 2024 (LS)
 - C=> 3e) Flushing Map (LS)
 - C=> 3f) MMPA April 2024 Meeting Update (GD)
 - C=> 3g) Res #2024-13 Resolution Designating an Official Means of Publication (KW)
 - C=> 3h) 2024 1st Quarter Financials Report (KW)
 - C=> 3i) 2022 CIP Results and 2024 Plan Approval (SW)
 - C=> 3j) Res #2024-14 Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection And Authorizing Water Service to Certain Property Described as: Ptach 1st Addition, Lot 1, Block 1 (JA)
 - C=> 3k) Res #2024-15 Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection And Authorizing Water Service to Certain Property Described as: PID 279120223 (JA)
 - C=> 3l) Res #2024-16 Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection And Authorizing Water Service to Certain Property Described as: Highview Park 2nd Addition (JA)
 - C=> 3m) Res #2024-17 Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Highview Park 2nd Addition (JA)

*** Motion to approve the Consent Agenda

4. **Public Comment Period.** Please step up to the table and state your name and address for the record.

5. **Report: Financial Items**
 - 5a) 2023 Audit Results (KW)

** Motion to accept the Financial Statements for year-ending December 31, 2023 **

6. **Liaison Report** (JD)

7. **Reports: Water Items**
 - 7a) Water System Operations Report – Verbal (LS)
 - 7b) PFAS/PFOS Discussion (GD)

** Motion to approve the Normal operating procedure **

- 7c) Wellhead Protection (LS)
- 7d) Backflow Testing and Penalty Schedule (LS)

** Motion to Approve Backflow Penalty Schedule **

- 7e) Cooperative agreement with the City for Watermain Construction Observation (JA)

** Motion to approve the Cooperative Agreement with the City for Water Main Construction Observation **

8. **Reports: Electric Items**

- 8a) Electric System Operations Report – Verbal (BC)
- 8b) Reliability and Outage Report & Certificate (BC)
- 8c) APPA RP3 Award - Diamond Designation from 2024 – 2026 (GD)
- 8d) 15 KV Padmount Switchgear Bid Award (JA)

** Motion to award the 15 kv pad mount switch gear bid to Board States Electric for Eaton/Cooper manufactured oil insulated switches in the amount of \$1,179,501.17 for twenty one (21) pad mount switches. **

- 8e) Underground Cable Purchase (JA)

** Motion to reverse its action awarding the bid for all the subject cable to WESCO/CME and reject all bids and direct staff to prepare a new formal bid **

9. **Reports: General**

- 9a) Marketing/Key Accounts Report – Verbal (SW)
- 9b) General Manager Report – Verbal (GD)
- 9c) NES WTP Site Search Update (GD) *
- 9d) Union Contract (GD) **

* A portion of this meeting may be closed under Minnesota Statutes, Section 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of property located at 3690 Eagle Creek Boulevard and 1776 Mystic Lake Drive.

** A portion of the meeting may be closed under Minnesota Statutes, Section 13D.03, subd. 1 to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.

10. **Items for Future Agendas**

- Revised Purchasing Policy
- Disconnection Policy
- SmartHub – Paperless & Electronic Payment Incentives

11. **Tentative Dates for Upcoming Meetings**

- June 3, 2024
- June 17, 2024 Workshop
- July 1, 2024

12. **Adjournment**