

AGENDA
SHAKOPEE PUBLIC UTILITIES COMMISSION
REGULAR MEETING
September 9, 2024
at 5:00 PM

1. **Call to Order** at 5:00pm in the SPU Service Center, 255 Sarazin Street
 - 1a) Roll Call

2. **Communications**
 - 2a) Customer Communications, re: Backflow Testing and Penalties Appeal response (GD)

3. **Consent Agenda**
 - C=> 3a) Approval of August 3, 2024 Minutes (GD)
 - C=> 3b) Approval of September 9, 2024 Agenda (JK)
 - C=> 3c) September 9, 2024 Warrant List (KW)
 - C=> 3d) Monthly Water Dashboard for July 2024 (LS)
 - C=> 3e) Reservoir Structure Inspections (LS)
 - C=> 3f) July 31, 2024 Financials Reports (KW)
 - C=> 3g) 2025 Budget Timeline (KW)
 - C=> 3h) Statement of Work – Audit Services: Clifton, Larson Allen LLP (CLA) (KW)
 - C=> 3i) MMPA August 2024 Meeting Update (GD)
 - C=> 3j) Res #2024-27 Resolution of Appreciation to Gregory Triplett (GD)
 - C=> 3k) Res #2024-28 Resolution of Appreciation to Cynthia Nickolay (GD)
 - C=> 3l) Controlled Substance and Alcohol Testing Policy (GD)

* Motion to approve the Consent Agenda

4. **Public Comment Period.** Please step up to the table and state your name and address for the record.

5. **Reports: Water Items**
 - 5a) Customer Appeal of Backflow Penalties (GD)
 - 5b) 2024 Comprehensive Water Plan Update by SEH, Inc. (JA) *

* Motion to accept the report and the recommendations contained within, request more information or direct revisions to the report.

- 5c) Water System Operations Report – Verbal (LS)
- 5d) AMI Water Meter Installations – Actions for Failure to Install (SW)
- 5e) Jackson Township Park Water Service Request by the City of Shakopee (JA) *

* Motion to approve the water service consistent with the provision in Resolution #814

- 5f) Request to Authorize Use of Reclaimed Water in Car Wash (JA) *

* Motion to Authorize the General Manager to proceed as described and direct staff to update the Water Policy Manual to incorporate the requirements to allow reclaimed water to use in certain acceptable situations.

6. **Liaison Report** (JD)

7. **Reports: Electric Items**

7a) Electric System Operations Report – Verbal (BC)

8. **Reports: General**

8a) Marketing/Key Accounts Report – Verbal (SW)

8b) Organization Chart Changes 2024 - 2025 (GD) *

* Motion to accept the changes to the Organizational Chart 2024 - 2025

8c) General Manager Report – Verbal (GD)

8d) NES WTP Site Search Update: Shakopee Gravel/Hawkins potential site plans (GD) **

** A portion of this meeting may be closed under Minnesota Statutes, Section 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of property at 1776 Mystic Lake Drive S

9. **Items for Future Agendas**

10. **Tentative Dates for Upcoming Meetings**

- September 23, 2024 Workshop
- October 7, 2024
- November 4, 2024

11. **Adjournment**