

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
December 2, 2024
Regular Meeting

1. Call to Order. President Krieg called the December 2, 2024 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Krieg, Vice President Letourneau, Commissioner DuLaney, Commissioner Fox, and Commissioner Mocol were present.
2. Communication. Greg Drent, General Manager, explained two items. Item (2a) included staff information in response to the question raised at the last Commission meeting in public comments about Water Capacity Charges. Item (2b) was a draft response to a customer's request to avoid AMI meters. The Commissioners indicated support for the draft, which reflected past Commission discussions.
3. Consent Agenda. President Krieg pulled items 3(m -p). Commissioner Mocol moved to approve the consent agenda as amended:
 - (a) November 4, 2024 minutes;
 - (b) December 2, 2024 Agenda;
 - (c) December 2, 2024 Warrant List;
 - (d) Monthly Water Dashboard for October 2024;
 - (e) Tower 3 Reconditioning Bid Award Recommendation;
 - (f) MMPA November Meeting Update;
 - (g) MMPA Master Agreement Amendment;
 - (h) Res #2024-31 Resolution Approving of the Estimated Cost of Pipe Oversizing on the Water Main Project: Whispering Water 2nd Addition;
 - (i) Res #2024-32 Resolution Regulating Wage Ranges;
 - (j) Res #2024-33 Resolution Setting the Amount of the Trunk Water Charge, Approving of its Collection and Authorizing Water Service to Certain Property Described as: Maras Addition, Lot 3, Bock 1;
 - (k) Res #2024-34 Resolution Designating an Official Means of Publication;
 - (l) Res #2024-35 Resolution Designating Official Depositories of the Shakopee Public Utilities Commission.
 - (q) 2025 – 2029 Final Capital Improved Plan;
 - (r) 2025 Capital Project and Equipment – Final;
 - (s) 2025 Final Budget Approval.

Commissioner Fox seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

For item (3m), Approval of Ehlers Water Connection Fee Study Report, Joseph Adams, Director of Planning and Engineering, explained that the presentation at the November 4, 2024 meeting inadvertently included a slide that showed the issuance of debt, which affects the cash balance. The revised study corrected this issue. Vice President Letourneau moved, seconded by Commissioner DuLaney, to accept to the Ehlers Water Connection Fee Study Report. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

For item (3n) Dave Berg Consulting, LLC Rate Study, Kelley Willemsen, Director of Finance and Administration, explained the minor revisions to the study presented on November 4, 2024 and clarified that the rate resolutions did not include the economic development rate discussed in the study. Commissioner Fox moved to accept the Dave Berg Consulting LLC Rate Study. Commissioner Mocol seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

President Krieg noted that he pulled items (3o) and (3p) because they related to the reports in items (3m) and (3n). Commissioner Fox moved to approve item (3o), Resolution #2024-36 Adjusting Fees Applied Under the Water Availability Charge Policy and Establishing Water Rates, Water Meter and Installation Fees, and Charges for Customers Service by Shakopee Public Utilities for 2025. Commissioner Mocol seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None. Commissioner Fox moved to approve item (3p), Resolution #2024-37 Adjusting the Underground Electrical Distribution Charge for Development and Establishing Electric Rates, Fees, and Charges for the Customers Served by Shakopee Public Utilities for 2025. Commissioner DuLaney seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

4. Public Comment Period. No public comments were offered.

5. Liaison Report. Commissioner DuLaney reported that Councilmembers Whiting and Loral will be starting their 4-year term in January. He also reported that the City Council approved the tax increment financing for the Gravel Pit development.

6. Water Report. Lon Schemel, Water Superintendent, reported that staff shifted from flushing hydrants to bagging them. He reported that the valve repair at Blue Jay and Ponds Way was over \$33,000, with \$20,000 for addressing the blacktop.

7. Electric Report. Brad Carlson, Electric Superintendent, reported one outage since the last Commission meeting, affecting one customer. He provided an update of projects, including Betaseed, joint trench work at Countryside 3rd Addition and Gateway Townhomes, primary underground facilities installed at SMSC Dockendorf site, completing phase I work at Bonnevista Terrace, and SPU setting/hanging lights for the holiday tree downtown.

8. Solar Grid Access Charge. Mr. Adams noted that Dave Berg's recent rate study recommended adopting a Solar Grid Access Charge in 2025, and the Commission's resolution established a charge going forward. He explained options to address SPU's 239 current customers with solar systems over 5 kW, including phasing in the charge. The Commission discussed alternatives. Commissioner Mocol moved to direct staff to prepare a resolution phasing in the charge for existing customers with 50% in 2025 and 100% in 2026, for consideration at the next Commission meeting. Vice President Letourneau seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

9. Marketing/Key Account Report. Sharon Walsh, Director of Marketing/Key Accounts/Special Projects, reported that for the AMI project, SPU has 17,354 electric meters and

8,281 water meters being read on the AMI system. The targeted end date for residential customers is February 2026. Ms. Walsh noted that SPU will participate in the Holiday Fest community event.

10. 2025 Commission Meeting and Workshop. Mr. Drent presented the proposed regular meeting schedule and workshop dates. Commissioner Fox moved, seconded by Commissioner DuLaney, to approve the 2025 Commission meeting and workshop schedule. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.

11. General Manager Report. Mr. Drent provided updates on pending projects, including benefits, rates, water treatment facility options, new position job descriptions and point systems, as well as recent meetings with Ryan Hentges from Dakota Electric and Mr. Reynolds from the City. Mr. Drent also noted a recent meeting with a potential data center customer.

12. Adjourn. Motion by Commissioner Fox, seconded by Commissioner Mocol, to adjourn. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.


Greg Drent, Commission Secretary