

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION

January 6, 2025

Regular Meeting

1. Call to Order. President Krieg called the January 6, 2025 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Krieg, Vice President Letourneau, Commissioner DuLaney, Commissioner Fox, and Commissioner Mocol were present.

2. Communication. Greg Drent, General Manager, explained that item (2a) involved a customer appeal regarding AMI. Jeanne and David Gavin presented their health and safety concerns with AMI and requested that SPU consider these concerns and exempt them from AMI for both electric and water meters. SPU staff will review the information provided and bring a recommendation to a future meeting. For item (2b) Solar Grid Access Charge, Mr. Drent explained that SPU provided notice of the fee and described the responses received.

3. Consent Agenda. Commissioner Mocol moved to approve the consent agenda:

- (a) December 2, 2024 minutes;
- (b) January 6, 2025 Agenda;
- (c) January 6, 2025 Warrant List;
- (d) MMPA December 2024 Meeting Update;
- (e) Monthly Water Dashboard for November 2024;
- (f) Nitrate Results;
- (g) 2024 Audit Schedule;
- (h) Resolution #2024-36 Correction;
- (i) 2025 Solar Grid Assess Charge;
- (j) 2023 CIP Results- Opening of 2025 Program;
- (k) 15 kV Pad Mount Switchgear Bid Award.

Commissioner Fox seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol.
Nays: None.

4. Public Comment Period. No public comments were offered.

5. Liaison Report. Commissioner DuLaney reported that the City Council approved Resolution #2024-161 concerning weighted voting for MMPA, which the Commission recently approved. He thanked staff for clarifying the wording in the water meter letters to customers that SPU seeks access to its water meters in this process.

6. Water Report. Lon Schemel, Water Superintendent, reported that SPU just received the PFAS test results from the Minnesota Department of Health, which reflected compliance with state (below one) and federal standards; more detail will be provided at the next Commission meeting. He explained that Well #7 showed results of .4; the Commission previously removed this well from production and, in an emergency, would only run it in combination with Well #6, to further blend the output.

7. Electric Report. Brad Carlson, Electric Superintendent, reported three outages since the last Commission meeting. Two outages affected approximately 40 customers; one lasted 240 minutes and the rest were small. He provided an update of projects, including annual dielectric testing, inspecting 1800 of the 3300 wood poles with maintenance when needed, energizing Boardwalk, removing overhead lines at the gravel pit, changing out the purple streetlights, installing three EV chargers at SMSC, installing electric service at Pumphouse 23, and tree trimming maintenance. SPU will be donating water to flood the rinks for Hockey Day Minnesota.
8. Marketing/Key Account Report. Sharon Walsh, Director of Marketing/Key Accounts/Special Projects, reported that APPA recognized SPU for its mutual aid work in Florida. She noted work on the 2023/2024 Year in Review and ongoing work on the water tower design. She reported that SPU has 18,892 electric meters and 8,975 water meters being read on the AMI system. Ms. Walsh noted that SPU is sending the second to the last water notices for AMI, with the last notice expected in the next 3 – 4 weeks. She also indicated that of the 327 letters sent regarding the new Solar Grid Access Charge, SPU received only seven phone calls with questions.
9. 2025 Handbook Revisions. Mr. Drent presented the revised Employee Handbook, which included changes due to the Employee Sick and Safe Time law. Commissioner Mocol requested that staff develop guidelines for use of ESST. Vice President Letourneau moved to approve the 2025 Handbook Revisions as presented, seconded by Commissioner DuLaney. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.
10. General Manager Report. Mr. Drent provided updates on pending projects, including benefits, rates, new position job descriptions and point systems, as well as recent meetings with Ryan Hentges from Dakota Electric and Bill Reynolds from the City. Mr. Drent also noted a recent meeting with a potential data center customer.
11. NEW WTP Site Search Update. Vice President Letourneau moved to go into closed session under Minnesota 13D.05, subdivision 3(c) to review confidential or protected nonpublic appraisal data and to develop or consider offers or counteroffers for the purchase of property located at 1776 Mystic Lake Drive. Commissioner Mocol seconded the motion. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None. In open session, President Krieg noted that the Commission reviewed the appraisals, directed staff to continue with negotiations, and that Vice President Letourneau and Commissioner Mocol volunteered to assist with negotiations as an informal working group.
12. Adjourn. Motion by Commissioner DuLaney, seconded by Vice President Letourneau, to adjourn. Ayes: Krieg, Letourneau, DuLaney, Fox, and Mocol. Nays: None.


Greg Drent, Commission Secretary