

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
July 7, 2025
Regular Meeting

1. Call to Order. President Letourneau called the July 7, 2025 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Letourneau, Vice President Mocol, Commissioner DuLaney, Commissioner Fox, and Commissioner Krieg were present.

2. Consent Agenda. Vice President Mocol moved to approve the consent agenda:

- 3a. Approval of June 2, 2025 Minutes;
- 3b. Approval of July 7, 2025 Agenda;
- 3c. July 7, 2025 Warrant List;
- 3d. Annual Elections for the 2025-2026 Insurance Policy;
- 3e. Monthly Water Dashboard for May 2025;
- 3f. 2025 Flushing Program Progress Map;
- 3g. Nitrate Results;
- 3h. MMPA May 2025 Meeting Update;
- 3i. Res #2025-17 Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Highview Park 5th Addition;
- 3j. Res #2025-18 Resolution Setting the Amount of the Trunk Water Charge, Approving of its Collection and Authorizing Water Services to Certain Property Described as: Highview Park 5th Addition;
- 3k. Tank 9 Utilities Facilities Easement Agreement;
- 3l. Res #2025-19 Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Bluff View – Phase 1;
- 3m. Res #2025-20 Resolution Setting the Amount of the Trunk Water Charge, Approving of its Collection and Authorizing Water Services to Certain Property described as: Bluff View – Phase 1; and
- 3n. Phased Retirement for Sheri Bergeland.

Commissioner DuLaney seconded the motion. Ayes: Letourneau, Mocol, DuLaney, Fox, and Krieg. Nays: None.

3. Public Comment Period. No public comments were offered.

4. Liaison Report. Commissioner DuLaney noted that the MMUA legislative update was very informative. He also reported that the City issued a stop work order involving Black Rock/AT&T due to hitting SPU underground facilities. Greg Drent, General Manager, thanked City staff for the assistance in protecting facilities.

5. Water Report. Brad Carlson, Director of Field Operations, reported that Pumphouse #23 is resolving punch list items. He noted that staff are going door to door to complete AMI meter changeouts. Mr. Carlson reported that SPU has completed painting approximately 100 hydrants. The Riverview booster station generator is hooked up. Mr. Carlson reported that SPU has

completed the lead and copper testing for 2025; with the new well, SPU will be required to test again in 2026. He also reported that SPU completed the Minnesota Department of Health sanitary testing, which is required every 18 months.

6. Electric Report. Mr. Carlson provided an update on projects, including replacing all the electric in the Bonnevista Terrace manufactured home park; installing a 3-phase transformer on LaTour Drive for the new tank and pumphouse; continued sampling of oil in all switchgear; completed High Stakes and Prairie Point Apartments; underground installed at the CDA; replacing hydrants at Stagecoach Trail; and replacing rejected poles from the pole inspections. Mr. Carlson reported that fourteen outages occurred in the last month, three from fiber contractor hits; one failed transformer due to the heat, with approximately 100 customers out for two hours; and one primary fault at the Canterbury distribution system.

7. Marketing/Key Account Report. Sharon Walsh, Director of Key Accounts/Marketing, provided an update on the water tower painting, which should be completed by early August. SPU's website will provide updates. Ms. Walsh reported that SPU will promote paperless billing at the Rhythm on the Rails and will attend the Summer Carnival on August 1st. On the conservation front, Ms. Walsh will provide energy-saving information at Bonnevista. For AMI, she reported that 482 total water and electric meters remain to be replaced; 177 are located in Bonnevista. Ms. Walsh noted that two weeks ago, SPU staff began door knocking to arrange AMI meter replacements; a written notice was left if no one answered. Ms. Walsh suggested providing a second, final notice, noting disconnection within the week for failure to replace meters. Mr. Drent emphasized that SPU does not want to disconnect service, and that all customers not in compliance have already received three \$100 penalties, in addition to multiple written notices.

8. Director and General Manager Reports. Mr. Drent provided a finance update on behalf of Ms. Willemssen. Philip Dubbe, Director of IT & Technical Services, reported that an email security breach, which originated outside of SPU, was promptly identified and contained within about one hour. Joseph Adams, Director of Planning & Engineering, provided an update of the major water and electric projects in the capital improvement plan for 2025, along with budget impacts. Mr. Drent provided an update on pending projects, including SPU's assistance in drilling at Miracle Field, a revised draft regarding the Hawkins site purchase, Well #23 water quality and pumping levels, drafting the crisis communication policy, and individual meetings with staff. Mr. Drent attended the APPA national conference and noted pending issues of direct pay, as well as FEMA funding, which affects mutual aid. On the state level, Mr. Drent explained recent legislation, which requires public electric vehicle chargers, for which users pay, to issue a fee to the state. This legislation does not affect SPU because it currently does not charge for the use of its EV chargers.

9. Adjourn. Motion by Commissioner Fox, seconded by Commissioner Krieg, to adjourn. Ayes: Letourneau, Mocol, DuLaney, Fox and Krieg. Nays: None.


Greg Drent, Commission Secretary