

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
August 4, 2025
Regular Meeting

1. Call to Order. President Letourneau called the August 4, 2025 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Letourneau, Vice President Mocol, Commissioner DuLaney, Commissioner Fox, and Commissioner Krieg were present. Commissioner Krieg participated through interactive technology because he was out of town.

2. Communications. Vice President Mocol noted that she discussed safety options with General Manager Greg Drent after a public works truck in Moorhead killed a child. Mr. Drent described the cameras in place for backing up and noted that SPU will review other potential safety measures for larger vehicles. He also explained that, due to staff attendance at a conference on September 8, he recommended moving the next Commission meeting to September 2.

3. Consent Agenda. Vice President Mocol moved to approve the consent agenda:

- 3a. Approval of July 7, 2025 Minutes;
- 3b. Approval of August 4, 2025 Agenda;
- 3c. August 4, 2025 Warrant List;
- 3d. Monthly Water Dashboard for June 2025;
- 3e. MMPA July 2025 Meeting update;
- 3f. Res #2025-21 Resolution Approving of the Estimated Cost of Pipe Oversizing on the Watermain Project: Elliana Estates;
- 3g. Res #2025-22 Resolution Setting the Amount of the Trunk Water Charge, approving of its Collection and Authorizing Water Services to Certain Property described as: Elliana Estates;
- 3h. June Financial Reports;
- 3i. Amend Purchasing Policy;
- 3j. Tower No. 3; and
- 3k. IT Information Security Policy.

Commissioner Fox seconded the motion. Ayes: Letourneau, Mocol, DuLaney, Fox, and Krieg. Nays: None.

4. Public Comment Period. No public comments were offered.

5. Liaison Report. Commissioner DuLaney clarified that backflow prevention is required by the State. He also thanked SPU for its role in supporting Rhythm on the Rails, in addressing storm-related outages quickly, and in assisting other communities affected by storms.

6. Operations Report. Brad Carlson, Director of Field Operations, provided an update on water projects of refilling Tank #3 and the Riverview booster station generator is online. He reported that a boring contractor hit a water service last Thursday and crews worked late into the night to address it. On electric matters, Mr. Carlson reported that crews continue to replace facilities at Bonnevista Terrace, completed lighting work at the CR 78/79 roundabout, sample oil in switches and replaced two, and continue replacing rejected poles. He thanked SPU crews for

assisting other communities with mutual aid after significant storms, including two crews sent to Minnesota Valley Electric Cooperative and one crew sent to Owatonna Public Utilities. Mr. Carlson reported fifteen outages since the last Commission meeting, eleven due to storms, with one significant outage when a tree fell on a three-phase line.

7. Nitrate Testing and Operations Policy. Ryan Halverson, Water Engineering Supervisor, explained proposed revisions to the 2005 Nitrate Testing and Operations Policy, as well as the separate policy addressing Well #23, which SPU currently cannot blend, although future wells are expected in the area. Commissioner DuLaney moved to approve the Nitrate Testing and Operations Policy as presented; Commissioner Fox seconded the motion. Ayes: Letourneau, Mocol, DuLaney, Fox and Krieg. Nays: None. Vice President Mocol moved to approve the Nitrate Testing and Operations Policy for Well #23; Commissioner Fox seconded the motion. Ayes: Letourneau, Mocol, DuLaney, Fox and Krieg. Nays: None.

8. Marketing/Key Account Report. Sharon Walsh, Director of Key Accounts/Marketing, reported the completion of the water tower design work. SPU's social media and website will be updated with footage. Ms. Walsh noted that the Rhythm on the Rails event was well attended and that SPU participated in the Summer Carnival. Janel Goemer started today as part Customer Service and part Marketing. Ms. Walsh reported that SPU staff continue to perform evening door knocking to assist with the changeover of AMI meters; 140 water meters and 155 electric meters remain.

9. Crisis Communication Plan. Ms. Walsh presented an updated Crisis Communication Plan previously discussed at the June workshop. She noted that content such as staffing and contact information may change over time and requested approval of the framework. Commissioner Fox moved to approve the design and format of the Crisis Communication Plan; Commissioner DuLaney seconded the motion. Ayes: Letourneau, Mocol, DuLaney, Fox and Krieg. Nays: None.

10. General Manager Reports. Mr. Drent reported that, in place of a closed session, he would provide an update on the water treatment plant site search. Discussions continue on the Hawkins' site, including site standards after demolition. Mr. Drent noted that SPU sent a letter concerning electric service territory to Xcel Energy. He reported that one negotiating meeting was held with union representatives; although they are working on a three-year deal, the timing of health insurance rates may affect it. Mr. Drent noted that SPU has received the first payment under the PFAS class action settlement with 3M. He reported that SPU's last meter reader will retire at the end of August, and SPU is considering new job duties. He noted that budget planning is starting and asked for Commissioner volunteers to assist with an informal working group. President Letourneau and Vice President Mocol volunteered to assist.

11. Adjourn. Motion by Commissioner Fox, seconded by Vice President Mocol, to adjourn. Ayes: Letourneau, Mocol, DuLaney, Fox and Krieg. Nays: None.


Greg Drent, Commission Secretary