

AGENDA
SHAKOPEE PUBLIC UTILITIES COMMISSION
Regular Meeting
November 3, 2025
at 5:00 PM

1. **Call to Order** at 5:00pm in the SPU Service Center, 255 Sarazin Street
 - 1a) Roll Call

2. **Approval of Agenda**
 - 2a) November 3, 2025 Agenda. ***** Motion to approve the agenda.**

3. **Communications**
 - 3a) Summary of Conclusions of General Manager Performance Evaluation-Verbal (BL)

4. **Public Comment Period.** Please step up to the table and state your name and address for the record.

5. **Consent Agenda**
 - C=> 5a) Approval of October 6, 2025 Minutes (GD)
 - C=> 5b) November 3, 2025 Warrant List (KW)
 - C=> 5c) Monthly Water Dashboard for September 2025 (BC)
 - C=> 5d) September 2025 Financial Reports (KW)
 - C=> 5e) 2026 Commission Meeting/Holiday/Workshop Calendar (GD)
 - C=> 5f) MMPA October 2025 Meeting Updated (GD)
 - C=> 5g) Results of Request for Proposals (RFP) – Medical and Dental Insurance (GD)
 - C=> 5h) Phased Retirement – Joe Adams (GD)

***** Motion to approve the Consent Agenda**

6. **Liaison Report** (JD)

7. **Customer Appeal:**
 - 7a) Customer AMI Appeal Request – In-Person Visit (SW)

8. **Finance Report**

8a) Semi-Final Capital Improvement Plan for 2026-2030 (JA)

*****Motion to accept the 2026 – 2030 Semi-Final CIP**

8b) 2026 Semi-Final Operating Budget (KW)

*****Motion to accept the 2026 Preliminary Operating Budget**

9. **Reports: Operations Items**

9a) Operations Report – Verbal (BC)

10. **Reports: General**

10a) Residential Customers - Amended Policy for Non-RF Metering Equipment (SW)

*****Motion to approve the changes to the Residential Customers - Policy for Non-RF Metering Equipment**

10b) Organizational Restructuring of Utility Operations, Engineering, and Administrative Support Changes (GD)

*****Motion to approve the changes to the Organizational Chart**

10c) IT Report – Verbal (PD)

10d) General Manager Report – Verbal (GD)

11. **Items for Future Agendas**

12. **Tentative Dates for Upcoming Meetings**

- December 1, 2025
- January 5, 2026
- February 2, 2026

13. **Adjournment**