

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
September 2, 2025
Special Meeting

1. Call to Order. President Letourneau called the September 2, 2025 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Letourneau, Vice President Mocol, Commissioner DuLaney, Commissioner Fox, and Commissioner Krieg were present.

2. Communications. Commissioner Fox asked if we could move the public comment period before the consent agenda, in case someone wanted to address an item on the consent agenda.

3. Consent Agenda. Greg Drent, General Manager, clarified that the numbers in agenda item 7 should be 7a, 7b, 7c, 7d, 7e. Vice President Mocol asked to remove item 3i for discussion. She then moved approval of the consent agenda as amended:

- 3a. Approval of August 4, 2025 Minutes;
- 3b. Approval of September 2, 2025 Agenda;
- 3c. September 2, 2025 Warrant List;
- 3d. Monthly Water Dashboard for July 2025;
- 3e. MMPA August 2025 Meeting update;
- 3f. 2026 Budget Timeline;
- 3g. Res #2025-23 Resolution of Appreciation for Gerard Neville; and
- 3h. July 2025 Financial Report.

Commissioner Fox seconded the motion. Ayes: Letourneau, Mocol, DuLaney, Fox, and Krieg. Nays: None.

On item (3i) AMI Installation Update, Sharon Walsh, Director of Key Accounts/Marketing, explained that only three residential customers have not exchanged water meters. She provided an overview of the status of each as well as the draft customer communications imposing the penalties under SPU's policy. Motion by Commissioner DuLaney to approve item 3i, seconded by Commissioner Fox. Ayes: Letourneau, Mocol, DuLaney, Fox, and Krieg. Nays: None.

4. Public Comment Period. No public comments were offered.

5. Liaison Report. Commissioner DuLaney attended the MMUA conference and noted highlights and information.

6. Operations Report. Brad Carlson, Director of Field Operations, provided an update on water projects, including Scott County's construction of the fiber storage pod at Tank #3; Well #23 started service and SPU is monitoring the nitrate levels according to its policy; grant received for lead and copper service lines to find unknown service lines. Mr. Carlson explained that SPU crews continue to change out AMI meters, with 34 water meters remaining (three residential meters, and the rest are commercial and industrial). For electric projects, Mr. Carlson reported on underground facilities installed at the amphitheater, continued pole changeouts, oil testing on switch gear, SMSC undergrounding on County Road 18, and contractor boring on Eagle Creek from Hauer Trail to Vierling. Mr. Carlson reported nine outages since the last Commission meeting; seven of them resulted from tree contacts from storms and wind. He noted a significant

outage affecting 1,100 customers was caused by a mouse behind the breaker in one of the substations.

7. Shakopee Substation. Joseph Adams, Director of Planning and Engineering, explained the three land options around the Shakopee Substation and alternatives for potential expansion in the future. Staff suggested exploring all three options and will update the Commission.

8. Paid Family and Medical Leave (MN PFML). Kelley Willemssen, Director of Finance and Administration, explained that this benefit provided by statute begins January 1, 2026. SPU has received one response from a private carrier and expects to receive more; the private option is a lower cost than the plan offered by the State. Staff recommended opting out of the State plan, which must be done by October 31, and pursuing a private plan. Ms. Willemssen also discussed cost-sharing options between employer and employee. The consensus of the Commission was to opt-out of the State plan and to consider a one-year period in which SPU would cover the costs of this benefit. More information will be presented as the budget process unfolds.

9. Marketing/Key Account Report. Ms. Walsh reported great attendance at the Big Vehicle Fair. October events include Public Power week, Shako lantern, and Spooky Family fun. Ms. Walsh provided an update on SPU website and Facebook postings, as well as communications on lead service lines and leak detection testing.

10. General Manager Reports. Mr. Drent provided an update of pending items, including MMPA Board discussions on renewable energy, potential design/painting for Water Tower #9, which is a smaller tank than Tower #3, an initial response from Xcel Energy as to service territory requesting more time, meetings with individual employees, Employee Handbook updates, and discussions with City staff on electric vehicle charging and solar on public buildings.

11. NES WTP Site Search Update. Vice President Mocol moved, seconded by Commissioner DuLaney, to go into closed session under Minnesota Statutes, Section 13D.05, subd. 3(c) to develop or consider offers or counteroffers for the purchase of property located at 1776 Mystic Lake Drive S., Shakopee. Ayes: Krieg, Letourneau, Mocol, DuLaney, and Fox. Nays: None. In open session, President Letourneau noted that staff provided an informational update.

12. Adjourn. Motion by Commissioner Fox, seconded by Commissioner Krieg, to adjourn. Ayes: Letourneau, Mocol, DuLaney, Fox and Krieg. Nays: None.



Greg Drent, Commission Secretary