

AGENDA  
SHAKOPEE PUBLIC UTILITIES COMMISSION  
Regular Meeting  
December 1, 2025  
at 5:00 PM

1. **Call to Order** at 5:00pm in the SPU Service Center, 255 Sarazin Street
  - 1a) Roll Call
  
2. **Approval of Agenda**
  - 2a) December 1, 2025 Agenda. **\*\*\* Motion to approve the agenda.**
  
3. **Communications**
  
4. **Public Comment Period.** Please step up to the table and state your name and address for the record.
  
5. **Consent Agenda**
  - C=> 5a) Approval of November 3, 2025 Minutes (GD)
  - C=> 5b) December 1, 2025 Warrant List (KW)
  - C=> 5c) Monthly Water Dashboard for October 2025 (BC)
  - C=> 5d) October 2025 Financial Reports (KW)
  - C=> 5e) Approve Res #2025-25 Resolution Approving Annual Adjustment to Wage Ranges (KW)
  - C=> 5f) Approve Res #2025-26 Resolution Designating an Official Means of Publication (KW)
  - C=> 5g) Approve Res #2025-27 Resolution Designating Official Depositories of the Shakopee Public Utilities Commission (KW)
  - C=> 5h) Accept 2026-2030 Final Administrative Capital Improvement Plan (JA)
  - C=> 5i) Approve 2026 Administrative Projects & Equipment (JA)
  - C=> 5j) Approve Res #2025-28 Resolution Modifying Policy with Reference to Underground Electrical Distribution Systems (JA)
  - C=> 5k) Approve Res #2025-29 Resolution Adjusting the Underground Electrical Distribution Charge for Development and Establishing Electric Rates, Fees and Charges for Customers Served by Shakopee Public Utilities for 2026 (JA)
  - C=> 5l) Accept 2026-2030 Final Electric Capital Improvement Plan (JA)
  - C=> 5m) Approve 2026 Final Electric Projects & Equipment (JA)
  - C=> 5n) Approve 2026 Final Electric Operating Budget and Cash Flows (KW)
  - C=> 5o) Approve Res #2025-31 Resolution Approving Payment for the Pipe Oversizing Costs on the Watermain Project – Arbor Bluff 2<sup>nd</sup> Addition (JA)
  - C=> 5p) Approve Res #2025-32 Resolution Approving Payment for the Pipe Oversizing Costs on the Watermain Project – Palomino Trail (JA)
  - C=> 5q) Approve Res #2025-33 Resolution Making Findings of Fact and Determining the Appeal Submitted by Darlene Cianflone (SW)

**\*\*\* Motion to Accept & Approve the Consent Agenda Items**

6. **Liaison Report** (JD)

7. **Finance Report**

7a) 2026 Water Cash Flows (KW)

7b) Approve Res #2025-30 Resolution Adjusting Fees Applied Under the Water Availability Charge Policy and Establishing Water Rates, Water Meter and Installation Fees and Charges for Customers Served by Shakopee Public Utilities for 2026 (JA)

**\*\* Motion to approve Res #2025-30**

7c) Accept 2026-2030 Final Water Capital Improvement Plan (JA)

**\*\* Motion to accept the 2026-2030 Final Water Capital Improvement Plan**

7d) Approve 2026 Final Water Projects & Equipment (JA)

**\*\* Motion to approve the 2026 Final Water Projects & Equipment**

7e) Approve 2026 Final Water Operating Budget (KW)

**\*\* Motion to approve the 2026 Final Water Operating Budget**

8. **Reports: Operations Items**

8a) Operations Report – Verbal (BC)

9. **Reports: General**

9a) Engineering Report – Verbal (JA)

9b) SPU Personnel Policies Update (GD)

**\*\* Motion to approve the SPU Personnel Policies Handbook Updates**

9c) SPU Commission Orientation Overview (GD)

**\*\* Motion to approve the**

9d) SPU Labor Negotiations \* (GD) (The Commission may, but is not required to, close the meeting)

\*A portion of this meeting may be closed under Minnesota Statutes, Section 13D.03, subd. 1 to consider strategy for labor negotiations, including negotiation strategies or developments of discussion and review of labor negotiation proposals.

9e) General Manager Report – Verbal (GD)

10. **Items for Future Agendas**

11. **Tentative Dates for Upcoming Meetings**

- January 5, 2026
- February 2, 2026
- March 2, 2026

12. **Adjournment**