

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSIONOctober 6, 2025
Regular Meeting

1. Call to Order. President Letourneau called the October 6, 2025 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Letourneau, Commissioner DuLaney, Commissioner Fox, and Commissioner Krieg were present. Vice President Mocol was absent.
2. Agenda Approval. Commissioner Fox moved, seconded by Commissioner DuLaney, to approve the agenda. Ayes: Letourneau, DuLaney, Fox, and Krieg. Nays: None.
3. Communications. Sharon Walsh, Director of Communications/Key Accounts/Special Projects noted the letter received from a customer who has not changed to AMI meters. After receiving this letter, SPU staff held off on imposing the \$100 monthly charge until the Commission could consider the letter. Greg Drent, General Manager, explained that unless the Commission directed otherwise, SPU would proceed with the charge under SPU's policy. The consensus of the Commission was to continue to follow the policy. In response to a concern about comments outside of a Commission meeting, President Letourneau reminded Commissioners that the Commission can only act as a body and that the Governance Handbook states who is authorized to speak on behalf of SPU. He encouraged Commissioners to be good stewards of our public resources and to uphold the dignity of the office.
4. Public Comment Period. No public comments were offered.
5. Consent Agenda. Commissioner DuLaney moved to approve the consent agenda as presented: (5a) Approval of September 2, 2025 Minutes; (5b) October 6, 2025 Warrant List; (5c) Monthly Water Dashboard for August 2025; (5d) August 2025 Financial Reports. Commissioner Krieg seconded the motion. Ayes: Letourneau, DuLaney, Fox, and Krieg. Nays: None.
6. Liaison Report. Commissioner DuLaney thanked SPU for supporting the Shak-O-Lantern event. He also noted that the CDA asked that SPU communicate with customers as to Scott County conservation programs. He asked about the Lower Minnesota River Watershed District Plan.
7. Operations Report. Brad Carlson, Director of Field Operations, provided an update on water projects, including that hydrant flushing is approximately fifty percent completed; leak detection services identified approximately 29 leaks and repairs are underway; lead service line update, with one line recently replaced and nine more to be addressed by 2037; Tank #9 construction started. Mr. Carlson also provided an update on electric projects, including undergrounding of Circuit #52 and at the Amphitheater; AMI meter changeout for commercial customers; switch gear testing; pole changeouts; relocation for the roundabout at Tapah Park; and changed street lights. Mr. Carlson reported that SPU experienced six outages since the last Commission meeting, mostly involving one or two customers, except one outage involved 42 customers for about one hour due to a tree falling.

8. Future Water Tower Graphics. Ms. Walsh explained that as SPU works on the budget process, SPU staff sought direction as to the scope of water tank painting. She noted that four tanks will need to be painted over the next five years. Commissioners asked about the cost and potential re-use of design templates, which is not possible. The Commission directed staff to further explore the costs of potential graphics for a few water towers, to be considered by the Commission in the budget process.

9. Temporary Grading Easement Agreement and Lease Termination Agreement with Reliakor Service, Inc. and Res #2025-24. Joseph Adams, Director of Planning and Engineering, presented an overview of the two agreements. He noted that the lease with Reliakor is currently scheduled to end in November 2026, but SPU would prefer an earlier termination because the transmission interconnection agreement assumes an energized substation in March 2027, and SPU staff seeks to avoid potential equipment or other delays. Mr. Adams explained that the proposed agreement would allow SPU to use the clean fill materials, which provide significant value to SPU. He also explained the rationale for the negotiated payment amount, based on a daily damages concept in the purchase agreement. Commissioner DuLaney moved to approve both the Temporary Grading Easement Agreement and the Early Lease Termination Agreement, authorizing payments totaling \$45,000 in compensation to Reliakor, and authorizing their execution by adopting Resolution #2025-24. Commissioner Fox seconded the motion. Ayes: Letourneau, DuLaney, Fox, and Krieg. Nays: None.

10. Gravel Pit Development. Mr. Drent reported that the purchase agreement for the water treatment plant site has been signed by SPU and the seller signatures are in process. SPU is working with City staff on the nearby potential gravel pit development. Mr. Drent explained that the current development concept provides options for SPU participation, including assisting with a community well, providing water for a pond, and designating a portion of SPU's property for a community sledding hill. Mr. Drent noted that SPU is drilling Well #24 nearby and plans to blend with existing wells. SPU will also need to install raw water lines to connect to the site. The consensus of the Commission was to continue to explore SPU participation in this development project.

11. Marketing/Key Account Report. Ms. Walsh reported that SPU has only 109 electric AMI meters and 8 water meters remaining. She noted that the final system acceptance testing occurred and the AMI system passed. In honor of Public Power Week, SPU plans daily posts on Facebook. Ms. Walsh noted SPU's role in upcoming events, including Spooky Family Fun day and attending high school career day. She noted that voting is open for the water tower of the year competition. She is helping contact customers for the lead service line project.

12. General Manager Reports. Mr. Drent provided an update of pending items, including the MMPA Board meeting and data center interest; meeting with individual employees; that all employee reviews are complete; revisions are underway on the Employee Handbook; and options are being considered for Solar on Public Buildings for SPU and City buildings. He noted that Xcel Energy planned to provide a response on service territory components today. Mr. Drent noted interest by a potential large user.

13. General Manager Performance Evaluation. Commissioner Fox moved, seconded by Commissioner DuLaney, to go into closed session under Minnesota Statutes, Section 13D.05, subd. 3(a) to evaluate the performance of the General Manager. Ayes: Letourneau, DuLaney, Fox, and Krieg,. Nays: None. In open session, President Letourneau noted that a summary of the conclusions of the evaluation will be provided at the next meeting.

14. Adjourn. Motion by Commissioner DuLaney, seconded by Commissioner Fox, to adjourn. Ayes: Letourneau, DuLaney, Fox and Krieg. Nays: None.



Greg Drent, Commission Secretary