



# REGULAR COMMISSION MEETING

## JULY 6, 2026

### SPU SERVICE CENTER, 255 SARAZIN ST, SHAKOPEE

1. **CALL TO ORDER – 5:00 PM**
  
2. **ROLL CALL**
  
3. **APPROVAL OF JULY 6, 2026 AGENDA**  
**MOTION TO APPROVE THE AGENDA**
  
4. **COMMUNICATIONS** – Customer Communication – AMI Appeal (Two Customers) (SW)
  
5. **PUBLIC COMMENT PERIOD**  
*PLEASE STEP UP TO THE TABLE AND STATE YOUR NAME AND ADDRESS FOR THE RECORD*
  
6. **CONSENT AGENDA**
  - 6.a Approval of June 1, 2026 Minutes (GD)
  - 6.b July 6, 2026 Warrant List (KW)
  - 6.c Monthly Water Dashboard for May 2026 (RH)
  - 6.d Quarterly Nitrate Report (RH)
  - 6.e MMPA June 2026 Meeting Minutes (GD)
  - 6.f May 2026 Financial Report (KW)
  - 6.g Organizational Chart Update (GD)
  - 6.h Res #2026-14 Resolution Amending Res #2024-33 (RH)
  - 6.i SPU Employee Handbook Updates (KW)**MOTION TO ACCEPT AND/OR APPROVE THE CONSENT AGENDA ITEMS**
  
7. **BUSINESS REMOVED FROM CONSENT AGENDA**
  
8. **LIAISON REPORT (JD)**
  
9. **REPORTS – GENERAL (resolutions or discussion topics would go here)**
  - 9.a Temporary Construction Easement and Shared Driveway Trail Agreement (RH)  
**MOTION TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE A TEMPORARY CONSTRUCTION EASEMENT ALLOWING GRADING AND CONSTRUCTION OF THE SHARED DRIVEWAY/TRAIL. ALSO AUTHORIZE THE GENERAL MANGE TO EXECUTE AN AGREEMENT WITH SUMMERGATE COMPANIES, EXCHANGING THE CONSTRUCTION OF THE OVERSIZED, SHARED DRIVEWAY/TRAIL AND REIMBURSEMENT OF ENGINEERING SERVICES FOR A PERMANENT TRAIL EASEMENT GRANTED TO THE CITY OF SHAKOPEE, WITH NO ADDITIONAL CASH EXCHANGE.**

9.b Alignment of Meter Reading and Billing Cycles Under AMI (KW)

**MOTION TO ACCEPT THE PROPOSED AMI-BASED ALIGNMENT OF METER READING AND BILLING CYCLES, ALONG WITH ANY DIRECTION THE COMMISSION MAY HAVE REGARDING THE IMPLEMENTATION APPROACH.**

9.c Community Garden Contract Extension (GD)

**MOTION TO APPROVE THE FIVE-YEAR EXTENSION OF THE COMMUNITY GARDEN LICENSE AGREEMENT.**

**10. REPORTS – STAFF**

10.a Electric Engineering & Operations Report – Verbal (BC)

10.b Water Engineering & Operations Report (RH)

**11. GENERAL MANAGER REPORT – VERBAL (GD)**

**12. ITEMS FOR FUTURE AGENDAS**

**13. TENTATIVE DATES FOR UPCOMING MEETINGS**

- August 3, 2026

- September 8, 2026

- October 5, 2026

**14. ADJOURNMENT**