

MINUTES OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
July 6, 2026
Regular Meeting

1. Call to Order. President Letourneau called the July 6, 2026 meeting of the Shakopee Public Utilities Commission to order at 5:00 P.M. President Letourneau, Vice President Mocol, Commissioner DuLaney, and Commissioner Ranua were present.
2. Agenda Approval. Vice President Mocol moved, seconded by Commissioner Ranua, to approve the agenda. Ayes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None.
3. Communications. Sharon Walsh, Director of Communications, Key Accounts, and Conservation, noted two customer communications by letter and an in-person meeting.
4. Public Comment Period. Andrea Lynn spoke on behalf of her mother concerning the disconnection of her electric service for failure to pay the full amount. She presented concerns with radiofrequency exposure from AMI and compliance with other laws and requested that SPU not charge her mother the \$75 monthly manual meter reading fee under the AMI Meter Exchange Policy. Jeanne and David Gavin presented concerns with radiofrequency from AMI, the current FCC standards, and SPU's monthly meter reading fee. They asked SPU to remove monthly meter reading fees. In response to a question from Commissioner DuLaney about SPU's treatment of data from AMI, Greg Drent, General Manager, noted that SPU reviews the data internally and treats it in the same manner as customer billing information. Mr. Drent summarized the four options that SPU currently allows for AMI. The Commission discussed the potential to revise the policy. Vice President Mocol expressed caution, noting that a negotiating process may present a result different than an initial request. The consensus was that SPU staff prepare a proposed revision to the AMI Meter Exchange Policy for the Commission to consider and that SPU should not disconnect these two customers pending this process.
5. Consent Agenda. Commissioner Ranua pulled item 6d, Quarterly Nitrate Report. Commissioner DuLaney moved to approve the Consent Agenda as modified, seconded by Vice President Mocol:
 - (6a) June 1, 2026 Minutes;
 - (6b) July 6, 2026 Warrant List;
 - (6c) Monthly Water Dashboard for May 2026;
 - (6e) MMPA June 2026 Meeting Update;
 - (6f) May 2026 Financial Report;
 - (6g) Organizational Chart Update;
 - (6h) Res #2026-14 Resolution Amending Res #3024-33; and
 - (6i) SPU Employee Handbook UpdatesAyes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None.

For item 6d Quarterly Nitrate Report, Commissioner Ranua asked how Wells 15, 16 and 23 are at times higher, and about potential customer education. Ryan Halverson, Director of Water

Engineering and Operations, discussed water protections, fertilizer regulations, and potential bill inserts. Commissioner Ranua moved approval of item 6d Quarterly Nitrate Report. Vice President Mocol seconded the motion. Ayes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None.

6. Liaison Report. Commissioner DuLaney noted that he attended the MMUA legislative update, with good information presented. He also attended a DEED data center information session, which highlighted the difference between a hyperscale facility with 100 MW or more and smaller facilities.

7. Temporary Construction Easement and Shared Driveway Trail Agreement. Mr. Halverson provided an overview of the proposed shared driveway/trail with Summergate Companies LLC and temporary construction easement, with documents to be finalized, and anticipated costs. Commissioner Ranua moved to authorize the General Manager to execute a temporary construction easement allowing grading and construction on the shared driveway/trail. Commissioner DuLaney seconded the motion. Ayes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None. Commissioner DuLaney moved to authorize the General Manager to execute an agreement with Summergate Companies LLC exchanging the construction of the oversized shared driveway/trail and reimbursement of engineering services for a permanent trail easement granted to the City of Shakopee, with no additional cash exchanged. Vice President Mocol seconded the motion. Ayes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None.

8. Alignment of Meter Reading and Billing Cycles Under AMI. Kelley Willemssen, Director of Finance and Administration, introduced Mike Vourlos, Technical Service Supervisor. Mr. Vourlos explained that in the past, with analog meters, SPU's meter reading process took over one month, resulting in bills issued forty-five to sixty days after the usage period, with some errors, and creating challenges for year-end as billing/payment could overlap multiple years. With AMI, SPU may read meters remotely, contemporaneously, and without errors. He outlined the staff proposal to shift the billing period to align with the AMI capabilities, using a seventeen month period to gradually adjust customers' billing timing to benefit customers, to avoid a sudden change in the billing period, and to avoid the higher usage summer months. Mr. Vourlos noted that the final process will provide SPU seven days to process bills, resulting in more timely bills to customers. Vice President Mocol moved to approve the proposed AMI-based alignment of meter reading and billing cycles. Commissioner DuLaney seconded the motion. Ayes: Mocol, DuLaney, Krieg, and Ranua. Nays: None.

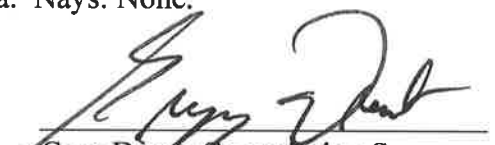
9. Community Garden Contract Extension. Mr. Drent explained that SPU's Community Garden agreement with Scott County is expiring and staff's recommendation to extend it. Vice President Mocol moved to approve the five-year extension of the Community Garden License Agreement. Commissioner Ranua seconded the motion. Ayes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None.

10. Election Operations and Engineering Report. Brad Carlson, Director of Electric Engineering and Operations, provided project updates, including undergrounding for commercial customers, rerouting street lights for roundabout, residential projects, and transitioning overhead lines to underground. He noted that crews continue pole and transformer changeouts. Mr. Carlson reported three non-storm outages since the last Commission meeting without many customers affected; he noted a storm on June 28 that affected 150 customers.

11. Water Operations and Engineering Report. Mr. Halverson provided an update of water projects, including Tank #9 watermain installed and site infrastructure; watermain installed for residential projects; on-going work on roundabouts; flushing in the first high zone; and locating for fiber projects. For service line identification, he noted that SPU sent twenty-eight certified letters to those who have not yet responded. Mr. Halverson noted that SPU replaced the roof on Pumphouse #3 and #20. SPU completed the EPA's Risk and Resiliency Plan. He reported a failure on Well #5, which will require repair to the pump. Mr. Halverson noted that the first round of lead sampling has been completed and that SPU completed the Consumer Confidence Report.

12. General Manager Report. Mr. Drent reported that SPU was sad to learn that a long-term SPU water operator passed away unexpectedly. Mr. Drent noted an MMPA meeting to discuss rate structure for large customers. He noted an upcoming meeting with Xcel Energy on service territory. SPU has met with MVEC regarding the Sand family land and the overall Louisville Township annexation and service territory. Mr. Drent attended the MMUA legislative update. He highlighted the RP3 application preparation, for which SPU received top honors the last four years, for submission later this year. He noted that a bid opening for wire is scheduled for July 13, and the Commission may need to hold a special meeting to address before its next regular meeting.

13. Adjourn. Motion by Commissioner Ranua, seconded by Commissioner DuLaney, to adjourn. Ayes: Letourneau, Mocol, DuLaney, and Ranua. Nays: None.



Greg Drent, Commission Secretary