

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., August 3, 2020.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Mocol, Brennan and Fox. Utilities Manager Crooks, Planning and Engineering Director Adams, Electric Superintendent Drent, Marketing/Customer Relations Director Walsh, as well as Commissioners Meyer, Mocol, Brennan and Fox attended via WebEx.

Motion by Fox, seconded by Mocol to approve the minutes of the July 20, 2020 Commission meetings. Motion carried.

There were no Communication items to report.

President Amundson offered the agenda for approval. It was requested by Commissioner Fox to add an item to the Agenda as presented. The agenda item would be to have the Special Meeting of the Commission being held on August 13, 2020 be an open meeting.

Motion by Fox, seconded by Mocol to add the agenda item as presented by Commissioner Fox. President Amundson would have the item be under New Business. Motion carried 4-1 with Commissioner Meyer dissenting.

Motion by Brennan, seconded by Fox to approve the amended agenda as described. Motion carried 4-1 with Commissioner Meyer dissenting.

There were no Consent Business items on the agenda.

The warrant listing for bills paid July 20, 2020 was presented.

Commissioner Brennan asked for a clarification of the warrant item listed as check #56181 AAR Building Service Co. There were no decimal points for the amount of the check. Utilities Manager Crooks stated that he would bring back the corrected amount for the warrant list to the next Regular Commission meeting. The August 3 warrant list was tabled by Commissioner Brennan and will be brought back, corrected, at the August 17, 2020 Commission meeting.

Motion by Meyer, seconded by Mocol to approve the warrant listing dated August 3, 2020 as presented. Motion fails 0-5.

Commissioner Brennan stated there was no Liaison Report.

Water Superintendent Schemel reported on water operations. In July, the average day pumpage was 8.2 million gallons per day with a total pumpage of 254 million gallons for the month. Well #10 has been put back into service and rehabilitation work was completed. Hydrant flushing continues.

Mr. Schemel reported that Short, Elliot and Hendrickson will perform the analysis update of the Water Treatment Plant Feasibility Study from May 2001, as directed at the July 20, 2020 meeting. It is anticipated to receive their proposal for the work within two weeks.

Electric Operations were reviewed by Electric Superintendent Drent. One electric outage was reported and discussed. The outage was caused by a squirrel. An overview of the squirrel deterrent program was provided. Construction project updates were provided.

Mr. Crooks presented the MMPA Board Meeting Public Summary for July, 2020. Discussion followed on the effect of the Shakopee Energy Park on electric rates in Shakopee.

Discussion took place with the potential of having SPU assist customers with COVID related financial hardships. Mr. Crooks reviewed several options that are being investigated. Contact will be made with the CAP Agency. The COVID-19 Housing Assistance Program will be researched.

Shared financial services between SPU and the City of Shakopee were discussed. Mr. Crooks provided an overview of the third meeting with Assistant City Administrator Nate Burkett that took place July 13, 2020. Also attending the meeting were members of each of the organization finance teams.

Mr. Crooks requested the Commissioners complete the acknowledgment page with the SPU Governance Handbook and to provide contact information as listed in the Handbook.

Commissioner Fox discussed the issue of whether to have the investigative report and recommendations, scheduled for August 13, 2020 be an open meeting or a closed meeting. SPU legal counsel Kaela Brennan provided information regarding the issue. Commission consensus was to have the August 13, 2020 Commission meeting begin as an open meeting with the agenda item regarding whether to close or keep open the Report findings and recommendations portion of the meeting.

Motion by Meyer, seconded by Fox to adjourn to the Special Meeting to take place on August 13, 2020. Motion carried.



Commission Secretary: John R. Crooks