

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., July 20, 2020.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Mocol, Brennan and Fox. Utilities Manager Crooks, Planning and Engineering Director Adams, Electric Superintendent Drent, Marketing/Customer Relations Director Walsh, as well as Commissioners Meyer, Mocol, Brennan and Fox attended via WebEx.

Motion by Fox, seconded by Mocol to approve the amended minutes of the July 6, 2020 Commission meetings. Motion carried.

Under Communications, Utilities Manager Crooks stated that the 2020 MMUA Summer Conference is a virtual meeting this year. Commissioner Meyer encouraged Commissioners to attend. Mr. Crooks was made aware that Commissioners Brennan and Fox did not receive the email from MMUA.

President Amundson offered the agenda for approval. It was requested by President Amundson that Agenda Item 8h: Hansen Avenue Watermain Replacement Report be moved forward in the agenda and follow the Liaison Report.

Motion by Meyer, seconded by Mocol to approve the amended agenda as described. Motion carried.

There were two items on Consent Business for the agenda; Item 11d: Financial Results – June 2020 and Item 11e: COVID Financial Dashboard – June 2020

Motion by Meyer, seconded by Mocol to approve the Consent Business as requested. Motion carried.

The warrant listing for bills paid July 20, 2020 was presented.

Motion by Meyer, seconded by Fox to approve the warrant listing dated July 20, 2020 as presented. Motion carried.

Commissioner Brennan presented the Liaison Report. City Council minutes have been provided to the Commissioners. The City is beginning their budget season and will be discussing

their Capital Improvement Plan at the July 21, 2020 City Council meeting The Cherne Project was discussed.

Dave Hutton from Short, Elliot and Hendrickson (SEH), presented a report on the Hansen Avenue watermain replacement alternatives. Five options were presented and discussed. Funding for the project was discussed by Planning and Engineering Director Adams.

Motion by Meyer, seconded by Mocol to recommend this project be completed in 2021 prior to or coincident with the City of Shakopee's project to re-surface Hansen Avenue using the lowest cost alternative of Structural Cured-In-Place Pipe (CIPP) lining at an estimated cost of \$520,000. Motion carried.

Water Superintendent Schemel provided a report of current water operations. Water pumpage has averaged 8.2 million gallons per day in July. Crews continue their progress on the 2020 hydrant flushing program, with 10 of the 72 flushing areas completed.

Motion by Meyer, seconded by Mocol to offer Resolution #1274. A Resolution Setting the Amount, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: Windermere South 3rd Addition with the Exception of Lot 17, Block 1 and Out Lot A. Ayes: Fox, Brennan, Mocol, Meyer and Amundson. Nays: None. Motion carried. Resolution passed.

Motion by Fox, seconded by Meyer to offer Resolution #1276. A Resolution Setting the Amount of the Trunk Water Charge, Approving of Its Collection and Authorizing Water Service to Certain Property Described as: Lot 17, Block 1 Windermere South 3rd Addition Friendship Church Property. Ayes: Fox, Brennan, Mocol, Meyer and Amundson. Nays: None. Motion carried. Resolution passed.

Motion by Brennan, seconded by Mocol to offer Resolution #1277. A Resolution For Vacation of Temporary Electric Utility Easement Within a Portion of Lot 1, Block 1, Block 2 and Out Lots B&E, Canterbury Park Seventh Addition, Shakopee, Scott County, Minnesota. Ayes: Fox, Brennan, Mocol, Meyer and Amundson. Nays: None. Motion carried. Resolution passes.

Motion by Brennan, seconded by Fox to offer Resolution #1278. A Resolution For Vacation of Temporary Electric Utility Easement Within a Portion of Lot 1, Block 1, Block 2 and Out Lot D, Canterbury Park Seventh Addition Shakopee, Scott County, Minnesota. Ayes: Fox, Brennan, Mocol, Meyer and Amundson. Nays: None. Motion carried. Resolution passes.

Motion by Brennan, seconded by Meyer to offer Resolution #1279. A Resolution For Vacation of Temporary Electric Utility Easement Within a Portion of Out Lots D&F, Canterbury Park Seventh Addition Shakopee, Scott County, Minnesota. Ayes: Fox, Brennan, Mocol, Meyer and Amundson. Nays: None. Motion carried. Resolution passes.

Planning and Engineering Director Adams reviewed a Utility Facilities Easement Agreement required by the City of Shakopee with all new developments. This agreement is needed for the Water Tower #8.

Motion by Meyer, seconded by Fox to approve the Utility Facilities Easement Agreement and authorize its execution by the Commission President and Utilities Manager. Motion carried.

Mr. Crooks reported that Ehlers will perform the analysis of the Water Capacity Charge, the Trunk Water Charge and the associated funds. The estimated completion date is the beginning of October, 2020.

Electric Operations were reviewed by Electric Superintendent Drent. Seven electric outages were reported and discussed. Six of the seven were a result of large storms affecting the area. One was caused by a squirrel. An electric system peak was reached at 102MW. Construction project updates were provided.

Mr. Drent provided an update on the process to inspect and check the moisture content of the Cooper/Eaton pad mount switchgear. Only 2 have shown moisture contents above the recommended limits. Of the 110 switches in the system, 42 have been inspected.

Marketing/Customer Relations Director Walsh reported the new SPU website is in the final stages of development. Following all testing and proofing, the anticipated launch date is Monday, August, 3, 2020.

Shared financial services between SPU and the City of Shakopee were discussed. Mr. Crooks provided an overview of the second meeting with Assistant City Administrator Nate Burkett that took place July 13, 2020.

Motion by Brennan, seconded by Mocol to have Mr. Crooks meet with the Assistant City Administrator Nate Burkett and the respective finance teams before the next Commission meeting scheduled for August 3, 2020. The meeting will review the contents of the June 30, 2020 email sent by Mr. Burkett. Motion carried with Commissioners Meyer and Amundson dissenting.

Mr. Crooks reviewed the League of Minnesota Cities Insurance Trust (LMCIT) requirement to provide a compliance form for Insurance Liability Coverage. The options of waiving and not waiving tort liability coverage was discussed.

Motion by Meyer, seconded by Amundson to not waive the monetary limits on municipal tort liability established by MN Statutes, Section 466.04 to the extent of the limit on the liability coverage obtained from LMCIT. Motion carried.

Item 11d: Financial Results – June 2020 was received under Consent Business.

Item 11e: COVID Financial Dashboard – June 2020 was received under Consent Business.

The 2001 Water Treatment Plant Feasibility Study from Bonestroo, Rosene, Anderlink and Associates was reviewed by Mr. Crooks. Staff was directed to make contact with the SPU water consultant on providing an update to the study.

Motion by Meyer, seconded by Fox to adjourn to the Regular Meeting to take place on August 3, 2020. Motion carried.

Commission Secretary: John R. Crooks