

MINUTES
OF THE
SHAKOPEE PUBLIC UTILITIES COMMISSION
(Regular Meeting)

President Amundson called the regular session of the Shakopee Public Utilities Commission to order at the Shakopee Public Utilities meeting room at 5:00 P.M., August 17, 2020.

MEMBERS PRESENT: Commissioners Amundson, Meyer, Mocol, Brennan and Fox. Planning and Engineering Director Adams, Electric Superintendent Drent, Marketing/Customer Relations Director Walsh, as well as Commissioners Meyer and Mocol attended via WebEx. Also attending, SPU legal counsel Kaela Brennan via WebEx.

Motion by Mocol, seconded by Meyer to approve the minutes of the August 3, 2020 Commission meetings. Motion carried 5-0.

There were no Communication items to report.

President Amundson offered the agenda for approval. Commissioner Brennan asked that Agenda Item 11e: Update From SPU Counsel on Directives From August 13, 2020 Special Commission Meeting be moved ahead in the agenda to follow the Liaison Report.

Motion by Brennan, seconded by Fox to approve the amended agenda as described. Motion carried 5-0.

There were two Consent Business items on the agenda, Item 11c: COVID Dashboard Metrics-July 2020 and Item 11d: Monthly Financial Results-July 2020.

Motion by Fox, seconded by Mocol to approve the Consent Business as presented. Motion carried 5-0.

The warrant listing for bills paid August 3, 2020 was presented.

Motion by Meyer, seconded by Fox to approve the August 3, 2020 warrant listing. Motion carried 5-0.

The warrant list for August 17, 2020 was presented.

Motion by Meyer, seconded by Mocol to approve the August 17, 2020 warrant listing. Motion carried 5-0.

Commissioner Brennan stated there was no Liaison Report.

SPU legal counsel Kaela Brennan provided an update on 3 areas that were recommendations from the August 13, 2020 Special Commission meeting.

Ms. Brennan stated that the League of Minnesota Cities (LMC) would not be able to conduct an independent audit of salary cap coverage in regards to the Utilities Manager's salaries back to 2017. The State Auditor could perform the analysis for a fee, however inquiries to the Auditors office have gone unanswered as to their timeline. Abdo, Eick and Meyers (AEM) would be able to perform the analysis. Commission consensus was to move forward with AEM.

Ms. Brennan has begun negotiating a repayment plan in the form of a term sheet with the Utilities Manager's counsel.

Ms. Brennan has also had discussions with LMC in regards to training for the SPU Staff and the Commission. Scheduling will take place with LMC, SPU Staff and the Commission for appropriate dates and times.

Water Superintendent Schemel reported on water operations. In August, the average day pumpage has been 7.9 million gallons per day. Eighteen hydrant flushing zones have been completed. Twenty hydrants have been repaired as a result of annual inspections.

Resolution #1280 was presented by Planning and Engineering Director Adams. The resolution was for a vacation of a utility easement for the Powers Addition and Jackson Elementary School.

Motion by Brennan to remove John Crooks as SPU Secretary. Motion failed for lack of a second.

Motion by Brennan, seconded by Fox to have SPU Vice President replace John Crooks as the secondary signature for SPU resolutions going forward. Motion carried, with Commissioners Amundson and Meyer dissenting.

Motion by Meyer, seconded by Mocol to adopt Resolution #1280. A Resolution for Vacation of Utility Easement Within a Portion of Lot 1, Block 1 and Outlot A, Powers First Addition and Lot 1, Block1, Jackson Elementary School, Shakopee, Scott County, Minnesota. Ayes: Amundson, Mocol, Meyer, Brennan and Fox. Nays: None. Motion carried. Resolution #1280 Adopted.

Mr. Schemel reviewed nitrogen fertilizer use restrictions in Scott County. Also reviewed was a January 16, 2020 memo that was presented to the Commission at the January 20, 2020 meeting.

Mr. Adams presented the quarterly review of water projects.

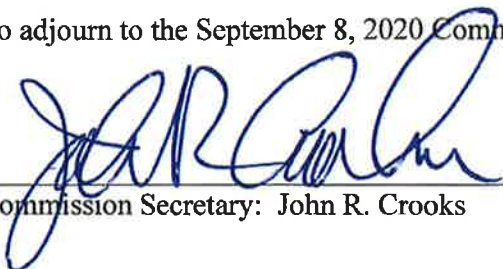
Electric Superintendent Drent reported on electric operations. Five electric outages were reviewed. Construction projects were updated.

Mr. Adams presented the quarterly review of electric projects. Staff will bring back updates to the next Commission meeting September 8, 2020.

Marketing/Customer Relations Director Walsh presented a detailed look into all that has gone into the SPU rebranding efforts. Discussion included the new SPU logo, website, lobby changes as well as many other changes that center upon improvements with our customer interactions and customer relations.

The proposed 2021 budget planning schedule was presented. Motion by Mocol, seconded by Meyer to appoint Commissioners Mocol and Fox to the Wage and Compensation Sub Committee. The SPU Interim Director of Finance and Administration, City of Shakopee HR Director and AEM will also participate in the meetings. Also Staff is directed to have AEM to perform a compensation study for SPU. Motion carried 5-0.

Motion by Meyer, seconded by Fox to adjourn to the September 8, 2020 Commission meeting. Motion carried 5-0



Commission Secretary: John R. Crooks