

**Shakopee Public Utilities**

**STANDARD TERMS AND CONDITIONS  
FOR  
UNDERGROUND ELECTRIC SERVICE**

1. The developer/customer must make a written request for service that identifies the property in question along with the name and address of a contact. An Application for Service form must also be completed to set-up permanent invoicing arrangements.
2. The developer/customer must request and return a signed standard Underground Distribution Agreement. The agreement provides for, among other things, a developer/customer contribution in aid of construction and the granting of any necessary easements for Shakopee Public Utilities equipment. The current fee for non-residential development, including apartment buildings, is equal to a minimum of **75%** of all underground electric material costs. The current fee for residential developments is **\$764.00** per lot for single-family and twin homes or **\$438.00** per unit for multi-family developments, not including apartment buildings. Prior to entering into an Underground Distribution Agreement, all fees are subject to change without notice. Signed agreements shall be given effective dates as of the date returned to Shakopee Public Utilities.
3. The developer/customer must provide an accurate and realistic project schedule for Shakopee Public Utilities planning purposes with the signed Underground Distribution Agreement. When schedule changes occur, the developer/customer must provide updates to Shakopee Public Utilities.
4. The developer/customer must submit the required electric service characteristics to Shakopee Public Utilities, on the form provided.
5. After receiving the signed agreement/project schedule, and the required electric service characteristics, Shakopee Public Utilities will design the system to serve the property in question.
6. Shakopee Public Utilities will estimate the developer/customer contribution and bill the required construction deposit. Commercial and industrial customers must also pay a service deposit, equal to two months average billings, prior to installation of permanent service. The information provided on the load data sheet will be used to calculate the service deposit if no prior usage history is available.
7. The developer/customer will be responsible for pre-installing Shakopee Public Utilities supplied conduit(s) under and across all paved surfaces, e.g. public and private streets, driveways and parking lots. A copy of Shakopee Public Utilities design will be provided with the conduit(s).
8. Shakopee Public Utilities will establish a priority for each project based on timely submittals and adherence to the project schedule. To secure and maintain a place in the construction schedule, the developer/customer must supply requested information, return forms, and pay invoices promptly. Failure to do so may result in the project being delayed.

I have read, understand and agree to the above standard terms and conditions for underground electric service.

\_\_\_\_\_  
**Developer/Customer**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**Date**

<b>Dev./Customer:</b> _____
<b>Address:</b> _____ _____
<b>Telephone:</b> _____

<b>Project Name:</b> _____
<b>Project Location:</b> _____
<b>Project Contact:</b> _____ (please print)
<b>Address:</b> _____ _____
<b>Telephone:</b> _____

*Return signed form to Shakopee Public Utilities and retain a copy for your records*