

**Shakopee Public Utilities**

**STANDARD TERMS AND CONDITIONS FOR CUSTOMERS  
TO  
RECEIVE MUNICIPAL WATER SERVICE  
(SERVICE LINE ONLY)**

1. The customer must make a written request for a new water service that identifies the property in question along with the name, telephone number, and address of a contact. An Application for Service form must also be completed to set-up permanent invoicing arrangements.
2. The customer shall submit for approval construction plans for a new water service to be installed in accordance with the Water Policy Manual adopted by the Utilities Commission.
3. The customer shall install the new water service as approved by the Water Superintendent.
4. The customer shall pay all applicable Shakopee Public Utilities fees.
5. The applicable Trunk Water Charge must be paid, prior to receiving service, in accordance with the Trunk Water Policy adopted by the Utilities Commission. The current rate is equal to **\$6,251.00** per net acre, and is subject to change without notice.
6. The applicable Water Capacity Charge must be paid, prior to receiving service, in accordance with the Water Capacity Policy adopted by the Utilities Commission. The current rate is equal to **\$6,098.00** per equivalent SAC unit plus **14.4** cents per square foot for industrial use only, and is subject to change without notice.
7. Commercial and industrial customers must also pay a service deposit, equal to two months average billings, prior to installation of permanent service. The Met Council SAC determination will be used to estimate usage if no prior usage history is available.
8. The customer shall submit “as-built” record drawings of the completed service to Shakopee Public Utilities.

I have read, understand and agree to the above standard terms and conditions for my business to receive municipal water service.

\_\_\_\_\_  
**Customer**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**Date**

<b>Customer:</b> _____
<b>Address:</b> _____ _____
<b>Telephone:</b> _____

<b>Project Name:</b> _____
<b>Project Location:</b> _____
<b>Project Contact:</b> _____
<b>Address:</b> _____ _____
<b>Telephone:</b> _____

*Return signed form to Shakopee Public Utilities and retain a copy for your records.*

*Rev. 1/1/26*